Week 2 Meeting Agenda

Async Tasks

* ~~TA Scheduling~~
* ~~Decide Product Name~~
  + ~~Current: Rapid Review~~
  + ~~Ideas: QuizGPT, LetQuiz, QuizSmarter, StudyScramble, QuickStudy, QuizYoSelf, quizzywizzy, quizzytwizzy, bizzyquizzy, quizkit, quizpick (Zach likes Rapid Review)~~
* ~~Decide Team Name~~
  + ~~Ideas: Jtskz, QuizLords, Jetski (Zach likes Jetski)~~
* ~~Brainstorm rough user stories~~
* Decide Infrastructure
  + IDEs, front-end, back-end, server, agile tools, git (I think that since we all have a web foundation, we should use the more powerful tools. React for FE and MySQL for database are my picks. Game for whatever for backend.)
* Initial set up
  + Who’s gonna set up the infrastructure for above ^^
* Determine who will create initial presentation slides (one person? multiple?)

Tasks to do w/ **Everyone**

* Role Assignment
* Discuss Team Capabilities (availability this quarter, experience, etc.)
* ~~Determine scrum times (at least 3 a week)~~
* Assign initial tasks to each member (if possible)

#### Role assignment

* + ~~Product Owner~~
    - ~~Jiemas~~
  + ~~Sprint 1 Scrum Master~~
    - ~~Kev~~

#### ~~TA Scheduling~~

#### Release Plan

* + ~~Decide Product Name~~
  + ~~Decide Team Name~~
  + ~~Determine High level goals~~
  + ~~Brainstorm rough user stories~~
  + ~~Sort user stories through MoSCoW~~
    - ~~Or Must have, if time, won’t~~
  + ~~Determine story points for each user story in must have and if time categories~~
  + ~~Discuss Team Capabilities (availability this quarter, experience, etc.)~~
    - ~~Discuss time allowed to dedicate to this class~~
    - ~~Decide Infrastructure~~ 
      * ~~Decide front-end, back-end, server, agile tools, git~~
      * ~~Front-End: React~~
      * ~~Back-End:~~ [~~Node.js/Express.js~~](http://node.js/Express.js)
      * ~~Database:~~
        + ~~Experience: PostgreSQL, firebase, MongoDB, MySQL~~
    - ~~Discuss experience w/ agreed upon infrastructure~~
    - ~~Discuss experience w/ LLM & related API~~
  + ~~Sort user stories into Sprints~~
  + ~~W/in Sprints, sort user stories based on priority~~
  + ~~Sanity check current release plan~~
  + ~~Determine Product backlog makes sense~~

#### Sprint 1 Plan

* + ~~Determine goal~~
  + ~~Refer to Release plan to see user stories for this sprint~~
  + ~~For each user story, divide into tasks~~
  + ~~Estimate time for each task~~
  + ~~Sanity check that the tasks are possible to do w/in sprint~~
  + ~~Assign roles for sprint~~
  + ~~Assign initial tasks to each member~~
  + ~~Determine how we want to do burnup chart~~
  + ~~Determine how we want to do scrum board~~
  + ~~Determine scrum times (at least 3 a week)~~
  + ~~Determine which scrum time will be w/ a TA~~

#### ~~Initial setup~~

* + ~~Determine who will do the initial file setup for (one person? Multiple?)~~
    - ~~front-end~~
    - ~~back-end~~
    - ~~database~~
    - ~~version control~~

#### Initial Presentation Creation

* + ~~Determine who will create slides (one person? or multiple?)~~
    - ~~Tiffany~~
  + If not enough time, everything below is up to the person making
    - Discuss a brief outline of the project problem/opportunity
    - Discuss the challenges/risks of project
    - Discuss the minimum viable product